

**LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 20<sup>th</sup> JANUARY 2015 AT 7.45 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Cllr Mrs Valerie McPherson (Chairman)  
Cllrs Ian Walker, Graham Walters, Jane Rogers, Rolf van Apeldoorn, Brian Richards  
and Sally Whitworth  
Clerk Mrs Susanne Griffiths  
2 members of the public

**1/APOLOGIES FOR ABSENCE**

None were received.

**2/ MINUTES**

The Minutes of the previous meeting of the Parish Council on the 16<sup>th</sup> December 2014, having been circulated were approved by the Meeting and signed by the Chairman.

**3/ DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllrs Sally Whitworth and Brian Richards declared an interest in agenda item 17 application number 14/08237/VCDN.

The Chairman closed the meeting at 7.55pm to allow the Chairman of the Governors for Longwick School to speak.

The meeting was re-opened at 8.15pm.

**4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr Bill Bendyshe-Brown sent his apologies that he was unable to attend the meeting as he was away on holiday.

**5/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

Cllr Val McPherson reported that she is still waiting for the additional dog fouling signs. **VM**

Further to the request by the Parish Council for a free Woodland Trust Tree pack, the Parish Council has been notified that it has been successful and will receive a pack of 30 trees in March. Cllr Rolf van Apeldoorn confirmed that the Scouts will plant the saplings and provide the necessary protection for when they are initially planted. **RvA**

**6/ FINANCE**

A/ Payments

VAT

|     |                 |   |          |
|-----|-----------------|---|----------|
| 176 | Risk Assessment | K Dobson - Risk Inspection Dec 2014                   |          |
| 177 | Admin           | S Griffiths - printer ink                             | £47.00   |
| 178 | Misc            | The Chiltern Society - ROW                            | £826.85  |
| 179 | Admin           | J Mylchreest - data input re Questionnaires Dec & Jan | £51.00   |
| s/o | Clerks Fees     | S Griffiths - Jan salary                              | £ 433.37 |
| 180 | Newsletter      | Freebee Ltd - Printing of flyers for meeting          | £65.00   |

B/ Receipts - £50.00 - Wayleaves

C/ Bank Balance £17,298.07 (allowing for the above cheques)

The expenditure for January was examined by the Council. **All present agreed** that the necessary

cheques be signed. The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

## **7/ CAPITAL ITEMS AND COMMUNITY FACILITIES**

### **A. Playing Field**

There were high risk issues highlighted in the Risk Inspection Report for December 2014 relating to one of the goal posts being damaged and the electrics on a post in the playing field fence that had been hit by a car. Cllr Ian Walker confirmed that the post and section of the fence had been repaired immediately and that he is also in the process of obtaining a quotation for Estimates to replace the whole fence during the next year. Cllr Sally Whitworth agreed to obtain a quotation and the Clerk has obtained a third quotation as per the financial regulations. **SW/IW**

The sports club has arranged for the repair of the goal post.

### **B/ Children's play area**

There were no medium or high risk issues highlighted in the Risk Inspection Report for December 2014.

## **8/ ROADS, VERGES AND RIGHTS OF WAY**

The Clerk is requested to contact the relevant authorities to action the following issues:-

The road sign name and supports for Bell Crescent still needs replacing.

The sign opposite Briants on the bend needs straightening.

The directional finger post in Little Meadle needs cleaning.

The sign on the B4009 Lower Icknield Way needs cleaning. **SG**

## **9/ CORRESPONDENCE**

Letter of objection to planning application 14/08237/VCDN.

Noted.

Six letters of support for planning application 14/08237/VCDN.

Noted.

## **10. WHETHER TO ENGAGE IN PREPARATION OF A NEIGHBOURHOOD PLAN FOR THE PARISH**

Cllr Sally Whitworth proposed that the Parish Council resolve to progress the preparation of a Neighbourhood Plan for the parish, subject to the Neighbourhood Area application being formally designated by WDC following the end of the consultation period. Seconded by Cllr Jane Rogers. **All present agreed.**

## **11. THE COMPOSITION OF A STEERING GROUP TO GUIDE THE WORK FOR THE NEIGHBOURHOOD PLAN**

Cllr Val McPherson proposed that the Steering Group should consist of 6 members of which 3 are councillors. **All present agreed. All further agreed** that Councillors Sally Whitworth, Val McPherson and Brian Richards would be the council members to sit on the Steering Group.

**The eligibility criteria was agreed as the following:-**

Steering Group Members **should not:**

Be a member of or related to a family owning land shown as any of the potential sites;

Be a member of or related to a family owning land adjoining any of the potential sites;

Be a member of a political party.

Live outside the Parish

It was further **agreed** to invite the candidates to submit a written document confirming that they qualify for consideration and how they see they could contribute to the Neighbourhood Plan making process. Cllr Brian Richards **agreed** to draft a letter inviting the candidates to submit their written documents together with advising them of potential dates for the first meetings. **BR**

## **12. THE BUDGETS FOR THE FINANCIAL YEAR 2015/2016 AND THE SETTING OF THE PRECEPT.**

Estimates summaries were circulated to members prior to the meeting. The Clerk explained that for this year the grant from WDC to compensate for the Reduction in Tax Base for Localised Council Tax had been reduced to £246.74. Cllr Brian Richards proposed that Council approve the budget and a request for a precept of £20,100.00. Seconded by Cllr Sally Whitworth. **All present agreed.**

## **13. THE EXPENDITURE ALLOWED UNDER L.G.A. 1972 SECTION 137.**

Cllr Val McPherson advised the Parish Council that included in the budget for 2015/2016 is a sum of £20.00 to be charged against expenditure allowed under Section 137 and she proposed that this be accepted. Seconded by Cllr Sally Whitworth. **All present agreed**

## **14. COMMISSIONING A TREE SURVEY.**

Mr P Simpkin, Arboricultural officer at WDC has agreed to quote for conducting a tree survey for Longwick Playing Field but requires clarification on the extent of the land and who owns the trees on the boundaries. **All present agreed** for Cllr Graham Walters to contact Phil Simpkin and confirm the land owned by the Town Council and for Cllr Ian Walker to meet with Phil to identify the trees to be included. **GW/IW**

## **15. AN UPDATE ON DEVOLVED SERVICES FROM B.C.C.**

Cllr Matthew Walsh from Princes Risborough Town Council gave a short report at the start of the meeting on the trial cuts undertaken in Longwick-cum-Ilmer and answered any questions the Councillors had about the process.

The Councillors have been invited to a conference which visits a variety of ways in which Parish Councils can work with their principal authorities to meet today's challenges to provide more for less. The conference Parish Councils Delivering More and working together with principal authorities is on the February 24th 2015 at Adams Park, High Wycombe, Buckinghamshire. **ALL**

## **16. RESPONSES TO THE RECENT COMMUNICATIONS QUESTIONNAIRE**

**All present agreed** for Cllrs Jane Rogers and Rolf van **Apeldoorn** to form a working group to consider the responses and report their findings to the remaining councillors at the next Parish Council meeting. **JR/RvA**

## **17/ PLANNING APPLICATIONS**

To consider New Planning Applications

**15/05076/TPO:** Mulberry House Meadle Village Road Meadle Buckinghamshire HP17 9UD

**Proposal:** Fell T1 Judas Tree and replant with native species within 6 metres of Judas Tree location.

**The Parish Council will abide by the decision of the Arboriculturalist.**

Cllrs Sally Whitworth and Brian Richards declared an interest and took no part in the following discussion and decision.

**14/08237/VCDN :** OS Parcel 0038 Stockwell Lane Little Meadle Buckinghamshire

**Proposal:** Variation of condition 2 attached to P/P 13/08073/FUL (Continued mixed use of land for agriculture and dog training (including siting of caravan for use as equipment store) and retention of polytunnel) to change this temporary condition to permanent and to increase the hours the site is allowed to be used; Monday to Friday from 11.00 to 17.00 and to allow the site to be used on Saturdays from 11.00 to 15.00. **The Parish Council has no objections to this application, provided that if WDC is minded to approve it, then the length of and times of use is controlled by conditions similar to those suggested by the Environmental Health Officer**

**14/08253/OUT:** OS Parcel 2075 Thame Road Longwick Buckinghamshire

**Proposal:** Outline application for erection of 6 x 5 bed detached dwellings with all matters reserved. **Page 804**

A vote was taken and the following response was agreed by a majority of 6-1. The Parish Council objects to this application on the grounds that the site is outside the current defined settlement for the village, and whilst it has been identified as a potential site for housing as part of the WDC Village Capacity Study, the Parish Council has decided to prepare a Neighbourhood Plan and considers this application is premature. However if WDC is minded to approve the application, (whether due to the '5 year housing land supply shortfall' or not), then the Parish Council is concerned that the proposed quantum of houses is not appropriate for the site and would not match the character of the village. To meet the densities being considered for development in the village through the emerging Neighbourhood Plan, this site could accommodate between 12 and 20 homes. The Parish Council also believes that the Affordable Housing policy should apply to the site. Consequently if outline permission is granted, then conditions should seek both a greater density of homes and a mixture of types to meet the affordable housing policy, at reserved matters stage.

**15/05042/PAMB:** Poplars Farm Meadle Village Road Meadle Buckinghamshire HP17 9UD  
**Proposal:** Prior notification application (Class MB) for change of use of existing agricultural building to a dwellinghouse (Use Class C3) and associated operational development. **The Parish Council objects to this application. The Parish Council understands that last year's changes in legislation were intended to enable historic and redundant farm buildings to be put into a viable use in order to preserve them. This particular building is of modern construction, is currently in use for agricultural purposes and has no amenity land attached nor a separate access for vehicles.**

**15/05134/FUL:** Bentota House, 6 The Green Longwick Buckinghamshire HP27 9QY  
**Proposal:** Householder application for construction of single storey orangery extension.  
**The Parish Council has no objections to this application.**

#### Notice of Planning Applications Approved

**14/07729/FUL** *Decision* Application Permitted

*Address:* Hunters Lodge Bar Lane Owlswick Buckinghamshire HP27 9RG

*Proposal:* Householder application for construction of conservatory to rear

**14/07840/FUL** *Decision* Application Permitted

*Address:* Woodbine Cottage Chestnut Way Longwick Buckinghamshire HP27 9SB

*Proposal:* Householder application for construction of single storey side/rear extension

**14/07841/LBC** *Decision* Application Permitted

*Address:* Woodbine Cottage Chestnut Way Longwick Buckinghamshire HP27 9SB

*Proposal:* Listed building application for construction of single storey side/rear extension

#### To Receive Notice of Planning Applications Refused

None.

#### **18/ AGENDA ITEMS FOR THE NEXT MEETING.**

To receive an update on devolved services from B.C.C.

To receive a report from the Working Group on the responses to the recent communications questionnaire.

To receive a report from the Steering Group for the Neighbourhood Plan

To discuss and decide on commissioning a tree survey.

To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the Maintenance Contract for 2015-2016

**19/ NEXT MEETING**

The next meeting of the Parish Council will take place on Tuesday February 17<sup>th</sup> 2015 in Longwick Village Hall at 7.45pm.

There being no further business to discuss the Meeting closed at 10.04pm.

Chairman..... Date.....