

# Longwick cum Ilmer Parish Council

## Accessibility Statement



### *Longwick-cum-Ilmer Parish Council*

#### **Reviewed and adopted October 2020**

The Parish Council is committed to ensuring digital accessibility for people with disabilities in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. We are continually improving the user experience for everyone, and applying the relevant accessibility standards.

#### **Measures to support accessibility**

The Parish Council takes the following measures to ensure accessibility of the Parish Council's website:

#### **Accessibility Help – Change the way this website looks – Using tools on your computer**

You can control the look and functionality of this website, depending on your computer settings.

Most computers will have accessibility settings you can change including the way the screen looks (e.g. changing; fonts, sizes, colours, etc), the way the keyboard or mouse works and possibly speaking and listening to commands as well as a range of other features. If you're a regular computer user in Windows – click on the 'Start' button, then 'Settings', then 'Ease of Access'.

As several organisations have already produced lots of very good content about how to make computers and websites more accessible, we have linked to these sites rather than duplicate their content.

My Web My Way produced by the BBC is a comprehensive site with loads of useful information and a wealth of accessibility links.

AbilityNet has advice on making your device easier to use if you have a disability.

Your browser will usually have controls which you can use to enlarge the text on your screen.

The Web Content Accessibility Guidelines (WCAG) defines requirements for designers and developers to improve accessibility for people with disabilities. It defines three levels of conformance: Level A, Level AA, and Level AAA.

The Parish Council's website is partially conformant with Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

## **Non Accessible Content**

The content listed below is non-accessible for the following reasons:

Many of our older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they are accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.1 (name, role, value).

Some older (pre-September 2018) PDFs may not comply as they are out of scope content and not required for administrative purposes. We will endeavour to make information available in a different format upon request.

## **Non compliance with the accessibility regulations**

Despite our best efforts to ensure accessibility of the Parish Council's website, there may be some limitations. Below is a description of known limitations, and potential solutions. Please contact us if you observe an issue not listed below.

Known limitations for the Parish Council's website: Uploaded images may not have text alternatives because we cannot ensure the quality of contributions. Some older PDFs may not comply. We will endeavour to make information available in a different format upon request.

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, where possible, we plan to either fix these or replace them with accessible HTML pages.

Any new PDFs or Word documents created by us will meet accessibility standards.

Not all documents on this website are created by us. Some documents and content may be created by third parties or using third party software. Where this is the case, we will endeavour, on request, to obtain an accessible copy from the original source or to convey the information contained in the document in an accessible way.

## **Disproportionate Burden**

We have not identified any areas that we believe constitute a disproportionate burden.

Content that's not within the scope of the accessibility regulations

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix meeting agendas or minutes for meetings which were published prior to 23 September 2018.

## **Feedback**

We welcome your feedback on the accessibility of this website. Please let us know if you encounter accessibility barriers on the Parish Council's website.

E-mail: [clerk@longwickcumilmer.org.uk](mailto:clerk@longwickcumilmer.org.uk)

Enforcement procedure – The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### **Compatibility with browsers and assistive technology**

The Parish Council's website is designed to be compatible with the following assistive technologies:

Mobile Phones

PC and Mac Computers

All Tablet devices

Screen Readers

Browsers: Latest versions of Mozilla Firefox, Google Chrome, Safari, Opera, Microsoft Edge (not Internet Explorer 10 or below)

For optimal viewing and security we recommend that you keep your browser up to date. You'll find a list of the latest browsers at [Browse Happy](#).

### **Technical specifications**

Accessibility of the Parish Council's website relies on the following technologies to work with the particular combination of web browser and any assistive technologies or plugins installed on your computer:

HTML

CSS

JavaScript

These technologies are relied upon for conformance with the accessibility standards used.

Assessment approach

The Parish Council assessed the accessibility of Parish Council's website by the following approaches:

Self-evaluation

Independent verification

**This Accessibility Statement is approved by:  
Longwick Parish Council**

**Contact: [clerk@longwickcumilmer.org.uk](mailto:clerk@longwickcumilmer.org.uk)**