



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
TUESDAY 21ST MAY 2019 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)
Cllrs Brian Richards, Ian Walker, Jane Rogers, Richard Myers, Rolf van Apeldoorn
Clerk Frank Post
17 members of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

No apologies

2. ELECTION OF CHAIRMAN

Cllr Myers proposed the appointment of Cllr McPherson for Chairman. Seconded by Cllr Rogers and **approved** by all other Councillors.

3. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr McPherson duly accepted and signed the declaration of acceptance.

4. ELECTION OF VICE CHAIRMAN

Cllr McPherson proposed Cllr Richards which was seconded by Cllr Rogers. Cllr Richards duly accepted.

5. MINUTES OF MEETING HELD ON 16TH APRIL 2019

Approved.

6. DECLARATIONS OF INTEREST

None.

7. MATTERS ARISING NOT ON THE AGENDA

It was agreed to consider VAS requirement for Owlswick at the next meeting **FP**

It was noted that anti-social behaviour reported by a parishioner has been relayed to the Police by the Chairman

It was agreed to commission Spittles to make good the damage to the footpath outside the village hall **FP**

It was noted that the agreement with Pre-school had been signed

8. PLANNING

19/05840/FUL Orchard View Farm, Little Meadle
Objection to be tabled based on Chairman's casting vote **FP**

19/06033/FUL Crownridge, Longwick
No objection **FP**

19/05933/FUL 46 Walnut Tree, Longwick
No objection **FP**



Longwick-cum-Ilmer Parish Council

9. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

No report tabled.

10. NOMINATIONS FOR COMMITTEES AND OUTSIDE BODIES

The following were agreed:

- Cllr Rogers will represent for the Council on the NW Chilterns Local Area Forum
- Cllr Walker will represent for the Council on the Wycombe District Association of Local Councils
- Cllrs Myers and Rogers will represent for the Monks Risborough Charities
- Representation for the Princes Risborough Charities still pending
- Cllr Rogers will represent for engagement with RARA
- All Councillors will participate within Planning meetings

11. COUNCILLOR VACANCY

It was agreed to publish the vacancy arising from the resignation of Cllr Whitworth.

FP

12. MUGA PURCHASE

Quotes received and selection of Kompan confirmed. It was also confirmed that a submission had been tabled for lottery funding (£10k) for the purchase of outdoor fitness equipment.

FP

13. WELCOME PACKS

Cllrs Rogers noted that 3 more pages require filling. It was agreed to generate copy relating to the functionality of the Parish Council, add useful numbers and consider street map.

VM/JR/RM

14. PRE SCHOOL PROPOSAL

Approved. Costs equate to £3,840 plus VAT.

FP

15. VILLAGE HALL PROPOSALS

It was noted that Cllrs Rogers and Walker did not participate in the discussion as they are Trustees of the Village Hall.

Cllr Richards proposed that the proposals are considered in terms of car parking provisions and internal refurbishment as two separate projects with regard to funding, which was seconded by Cllr van Apeldoorn.

Further consideration of these proposals to be scheduled for next meeting.

FP

16. DRAINAGE OF PLAYING FIELDS

It was agreed after further deliberation to commission an expert to review what is required and develop specification for suppliers to quote against.

FP

The concerns expressed by Parishioners regarding car parking provisions on the side of the recreation ground and the creation of a culvert of the brook were duly noted. Cllr Richards confirmed that no such proposal had been approved by Council. The Clerk will respond accordingly to these complaints.

FP



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17. EASY ACCESS GATES (Kissing Gates)

It was agreed that the replacement of old gates with kissing gates for footpaths across fields would be a suitable item for CIL funding.

It was agreed to deliberate on the matter further at the next meeting. Brochures detailing the type of gates were circulated noting that the manufacturer – Centrewire, with 'Oxford' being the range of wooden kissing gates that we would be looking to use, as approved by Bucks CC **FP**

Councillors agreed to gauge demand and explore landowners' approval prior to the next meeting. **ALL**

18. FINANCE

The following accounts for payment were reviewed:

| Com.Ref | Payee | Gross |
|------------------------------|-----------------------|---------------|
| Salary Clerk | F Post | 418.78 |
| Allowance | F Post | 25.00 |
| Expenses | F Post | 6.32 |
| Certificate | ICO | 35.00 |
| Village Hall Hire 2017 | Longwick Village Hall | 124.00 |
| Risk Assessment | K Dobson | 16.00 |
| Risk Assessment uplift £0.50 | K Dobson | 6.00 |
| | | |
| | | |
| Total | | 631.10 |

All present **agreed** that the necessary cheques be signed.

FP

The following receipts were also noted.:

| | | |
|--------------|---------|-----------------|
| Bucks CC | | 3102.13 |
| WDC | Precept | 14112.5 |
| Total | | 17214.63 |

19. CORRESPONDENCE RECEIVED

Considered in matters arising.

FP

20. STANDING ORDERS

It was agreed to review whether the discretionary threshold for procurement at £600.00 can be uplifted and the time for public participation extended to 15mins.

FP



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The requirement to incorporate GDPR into the standing orders also needs to be considered. **FP**

21.REPORTS FROM COUNCILLORS

None

22. AGENDA ITEMS FOR THE NEXT MEETING.

The following would be reviewed:

Welcome Packs

CIL Projects

Owlswick Traffic Calming

Grass Cutting

Annual Accounts

FP

23. NEXT MEETING

The next meeting of the Parish Council will take place on 18th June 2018 in Longwick Village Hall at 7.00pm. There being no further business to discuss the Meeting closed at 9.40 pm.

Chair..... Date.....