

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 17th SEPTEMBER 2013 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr. Mrs Valerie McPherson (Chairman)
Cllrs Ian Walker, Mrs Jane Rogers, Brian Richards and George O'Neill
Mrs S Griffiths (Clerk)
County Cllr Bill Bendyshe-Brown

1/WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Graham Walters

2/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 16th July 2013, having been circulated, were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown informed the members of the ongoing road repairs in the village including the main road through Longwick, Chestnut Way and the B4009 under the bridge which is to be resurfaced later this year.

Following the residents requests at the last meeting, the work in Bell Crescent, cutting back the vegetation, weed spraying and category 1 defects have been completed.

Cllr B Bendyshe-Brown informed the members that extra funding has been given to repair a road in Owlswick and requested the members advise him of any overgrowth that needs to be cut back from footpaths and verges in the parish.

He advised that the following link <http://www.connectedcounties.org/content/17467108/bbmapbucks.pdf> will provide information as to the timescales that fibre broadband will be made available in the county.

5/MATTERS ARISING NOT OTHERWISE ON THE AGENDA

None.

6/ FINANCE

A/ Payments

				VAT		
Aug	s/o	Grass Cutting	Manor Estates - Grasscutting	369.07	73.81	£ 442.88
Aug	s/o	Clerks Fees	S Griffiths - Aug salary	£ 396.93		£ 396.93
Aug	90	Risk Assessment	K Dobson - Risk Inspection July 2013	£ 14.60		£ 14.60
Aug	91	Sports Field	Glasdon - new litter bin	296.98	59.39	£ 356.37
Aug	92	Audit Fee	Mazars - External Auditor's fee	100.00	20.00	£ 120.00
Sep	93	Clerks Fees	HMRC - PAYE tax	109.60		109.60
Sep	94	Website	MHP-Website cost 30/07/2013 - 29/07/2014	570.00	114.0	684.00
Sep	95	Admin	S Griffiths post exp 01/01/13 - 31/08/13	78.03		78.03

Sep	96	Risk Assessment	K Dobson - Risk Inspection Aug 2013	£ 14.60		£ 14.60
Sep	s/o	Grass Cutting	Manor Estates - Grasscutting August 2013	369.07	73.81	£ 442.88
Sep	s/o	Clerks Fees	S Griffiths - Sept salary	£ 396.93		£ 396.93
Sep	97	Play Area	Safe & Sound Play grounds – Repair safety surface for swing and slide	£ 335.00	£ 67.00	£ 402.00
Sep	98	Play Area	Safe & Sound Play grounds – Repair safety surface for rotating net base	£ 335.00	£ 67.00	£ 402.00

B/ Bank Balance £8205.25 (allowing for the above cheques)

The expenditure for August and September was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

7/ CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

No issues were highlighted in the Risk Inspection Report for August 2013

Cllr George O'Neill reported that the growth alongside the village hall needs to be cleared.

Cllr Ian Walker agreed to raise this issue with the village hall committee.

IW

B. Children's play area

Cllr Val McPherson reported that the safety surface repairs highlighted in the RoSPA report have been completed.

No issues were highlighted in the Risk Inspection Report for August 2013

8/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to contact the local authorities concerning the following issues:-

- Footpath 4 has been cut back at floor level but still has overhanging branches.
- The 30mph sign in Owlswick Lane as you approach Owlswick from Longwick is obscured by a hedge.
- Bridleway 5 has had some resurfacing work done, but still needs attention at the bottom of Walnut Tree Lane.
- Footpath 21c is completely overgrown.
- There are several potholes at the T junction of Stockwell Lane and Little Meadle Road.
- The chevron is broken in the middle of the roundabout on the B4009/A4129 by the Shell garage.
- Bushes obscure visibility on the approach to the above roundabout when on the A4129 looking towards the B4009

9/ CORRESPONDENCE

E-mail informing of a proposed planning application for a Solar Farm in Bledlow.

Comments noted.

The external auditor's certificate and opinion on the audit of the annual return year ended 31st March 2013

The Auditors Certificate for the Annual Return year ended 31st March 2013 has been received. On the basis of the auditors review, in their opinion the information contained in the

Annual Return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. There were no matters that they wished to draw to the attention of the Councillors.

A request for a grant from the Buckinghamshire Age UK.

All present agreed that the Parish Council is unable to issue any grants as the funds have now been allocated for this financial year.

Invitation from Wycombe District Association of Local Councils to attend a Councillor briefing event on the Data Protection Act and the Freedom of Information Act

Noted

An invitation to the Chilterns AONB Planning Conference on Wednesday 9th October 2013 at a cost of £30.00 per delegate.

Noted

E-mail from WDC requesting initial programme CIL submissions and advising of a Stakeholder Event 1st October 2013

Noted.

New Local Plan – Briefing on Housing Needs and Economic Studies –9 October 2013

As part of work on the New Local Plan WDC will be holding a stakeholder briefing on emerging findings from two of the key studies currently being undertaken to inform the Plan – namely the Economy Study and the Strategic Housing Market Assessment (i.e. housing needs study).

All present agreed for Cllr George O'Neill to attend on behalf of the Parish Council. **GON**

Request from a resident for information on various points concerning procedure for co-option, the website and information on Parish contributions to charities.

The Clerk is requested to pass on the request for work to Imer Lane to TFB and County Cllr Bill Bendyshe-Brown and invite the resident to attend the next meeting for the councillors to answer his questions. **SG**

10. THE PREFERRED CANDIDATE TO FILL THE VACANCY FOR A COUNCILLOR BY CO-OPTION.

After a long discussion, Cllr Jane Rogers proposed that James Butler is the preferred candidate to fill the vacancy for a councillor. Seconded by Cllr Brian Richards. **All present agreed.** **SG**

11. THE APPOINTMENT OF A THIRD PARISH COUNCIL REPRESENTATIVE FOR THE VILLAGE HALL COMMITTEE.

All present agreed to defer this agenda item to the next meeting. **SG**

12. ON THE ACTION TO BE TAKEN REGARDING THE NOTICE BOARD FOR THE STREAM & FOOTPATH BY SCOUT HUT.

Concerns were expressed by the councillors about the risk of litigation should a member of the public fall and injure themselves on the path and whether the erection of a sign would be sufficient to eliminate this potential risk. The Parish Council has the right to relinquish the licence giving 6 months notice to the BCC but then would be unable to influence the future use of the path. Councillors were keen to keep the path open for the community if possible, providing that the Parish Council is not liable for any claims. **All present agreed** to consult a solicitor for advice in this matter. The Clerk is requested to arrange an appointment. **SG**

13. CHARGES/CONTRIBUTION TO THE NAG SPEED CAMERA

All present agreed that this agenda item is no longer relevant and a decision is not required.

14. THE PURCHASE OF A PLAQUE FOR THE VILLAGE HALL LISTING THE CHAIRPERSONS THAT HAVE SERVED ON THE PARISH COUNCIL SINCE IT WAS ESTABLISHED IN 1934

All present agreed for Cllr George O'Neill to investigate the cost of a plaque for consideration at the Estimates meeting in November.

15. THE PARISH COUNCIL CO-HOSTING "THE BIG LUNCH "WITH THE NEIGHBOURHOOD WATCH

All present agreed that it was outside the Parish Councils' remit to organise and contribute towards "The Big Lunch" but is supportive of its aims. Cllr Valerie McPherson **agreed** to represent the Parish Council at the event. **VM**

16/ PLANNING APPLICATIONS

To consider New Planning Applications

13/07122/CTRE: Lamb Cottage Owlswick Buckinghamshire HP27 9RH

Proposal: 30% crown reduction as indicated in photo and 30% crown thin to flowering Cherry. **The Parish Council will abide by the decision of the Arboriculturalist**

13/07183/FUL: Vale Edge Farm Owlswick Lane Owlswick Buckinghamshire HP27 9RJ

Proposal: Householder application for raising of roof with roof extensions, insertion of a dormer window to front & alterations to accommodate additional first floor rooms (alternative scheme to pp/12/06434/FUL) **The Parish Council has the following concerns: - The increased height would be out of keeping with the very small barn conversion next door. This was originally a two bedroom farm workers bungalow and has been extended many times before and is considered to be an overdevelopment of the site.**

13/06802/FUL: Five Acre Barn Chadwell Hill Farm Lower Icknield Way Longwick

Proposal: Erection of detached stables and hardstanding. **The Parish Council has no objections.**

13/06803/FUL: Five Acre Barn Chadwell Hill Farm Lower Icknield Way Longwick **Proposal:**

Householder application for insertion of 2 x roof lights and external alterations in connection with part conversion of existing garage to create domestic office ancillary to main dwelling house. **The Parish Council has no objections.**

To Receive Notice of Planning Applications Approved

13/06618/AGI *Decision* Details Not Required to be Submitted

Address: Ilmer Meadow Ilmer Lane Ilmer Buckinghamshire HP27 9RD

Proposal: Prior notification for erection of agricultural steel framed building

13/06365/FUL *Decision* Application Permitted

Address: Walkers Yard Thame Road Longwick Buckinghamshire HP27 9SG

Proposal: Part demolition of existing building, erection of new single storey extension and internal works to reconfigure the layout to provide 9 (B1 Business) units in total

16/ REPORTS

School Governors – Nothing to report

NW Chilterns Local Area Forum - Nothing to report, the next meeting is on the 30th October 2013

WDALC. – Nothing to report, the next meeting is on 3rd October 2013

Neighbourhood Action Group – Nothing to Report

Newsletter - The deadline for submitting articles for the next edition is 22nd September 2013.

Risborough Area Community Forum – Nothing to Report, the next meeting is on the 21st October 2013

Risborough Area Partnership – Cllr Brian Richards reported on the meeting held on 4th September. Progress is being made on a new website for RAP to be launched by the end of the year. Chiltern Railways are holding celebrations over three weekends in October to celebrate 150 years of the Railway.

Village Hall – Nothing to Report, the next meeting is on the 1st October 2013

17/ AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on the appointment of a third Parish Council representative for the Village Hall Committee.

18/ NEXT MEETING.

The next meeting of the Parish Council will take place on Tuesday 15th October 2013 in Longwick Village Hall at 8.00pm.

There being no further business to discuss, the Chairman closed the meeting at 10.15pm

Chairman..... Date.....